



# ROSE HILL FALL FESTIVAL

## Market & Craft Fair



October 14, 2023

10:00 AM – 4:00 PM

Location:

Rose Hill Middle School Gym, Hallway and Multi-Purpose Room

### BOOTH INFORMATION:

1. All craft booths and packaged food booths will be inside unless otherwise requested.
2. **Due to limited size and space, if we have multiple vendors wanting to sell similar products (Norwex, Pink Zebra, Pampered Chef, etc.), we will only be able to take the first one submitted form with payment.**
3. Booth size is approximately 10' x 10'. Each Vendor is responsible, and encouraged, for bringing their own tables, and chairs as desired. **There will be a limited number of tables and chairs available for an additional fee, on a first-come first-serve basis.** Tables are 6' in length.
4. All equipment (extension cords, etc.) must be furnished by the vendor. **There is no WIFI available.**
5. Booth prices (nonrefundable) are:  
\$30 due by September 25, 2023  
\$10 for electricity (on a limited basis)
6. **Booth setup is between 7:00 – 9:30 AM the day of the event.** Electricity for booth spaces is also available, for an additional fee, but you will need to specify on this registration form if you need hook-up, so we can stage the areas appropriately. Extension cords are NOT provided.
7. **If there are any booth or room requests, it MUST be put on the registration form prior to the event. We will do everything we can to meet these requests but note, that they will be received as a first come first serve basis.**
8. **All vehicles need to be moved to the parking areas by 9:30 AM**
9. Booths will be open from approximately 10:00 a.m. until 4 p.m. on Saturday. ***All vendors should plan to remain open during the scheduled times. The buildings must be completely vacated by 5:30 p.m. on Saturday after the event.***
10. There is a hallway connecting the Multi-Purpose Building with the Middle School Gym with booths in the hallway as well. The enclosed hallway will allow traffic to move freely between the two craft areas.
11. **Booth assignments and any additional information will be sent, via email, no later than one week before the event. Please let us know if it needs to be sent to you in a different way.**
12. {Any covid-related mandates and precautions will be monitored, communicated, and adjusted accordingly as the event nears.}