

# Rose Hill Vintage Market

In conjunction with Rose Hill Fall Festival

## Saturday, October 13, 2018

### 10:00 am - 5:00 pm

Set up time 7:00 - 9:30 am

Rose Hill Soccer Field, Shorty Cox Sports Complex  
629 E School Street, Rose Hill KS 67133



Please Print all Information.

(For Coordinators Use Only): Date received \_\_\_\_\_ CK# \_\_\_\_\_ Amt. \_\_\_\_\_ Space# \_\_\_\_\_

Name: \_\_\_\_\_ Contact Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Business Name: \_\_\_\_\_

Website/Facebook page: \_\_\_\_\_

**Choose the number of space(s) you would like:**

\_\_\_\_ Standard 10'W x 15'L Space, \$25      \_\_\_\_ Double Space 20'W x 15'L, \$40

**Total Enclosed:** \_\_\_\_\_ Space(s) @ \$ \_\_\_\_\_

**Please make checks payable to Rose Hill Historical Society and mail with completed form to:**

**Rose Hill Historical Society, PO Box 36, Rose Hill, Ks 67133**

Contact Janis Linot @ 316-776-2360 or email Lovina@lovina@rosehillrec.com

## Dear Vendor,

Rose Hill Fall Festival Committee envisions a successful and festive market, one that will be well advertised and well attended. Enclosed is our contract, which explains our policies and procedures. It's part of the Committees diligence that the vendor understands our policies in advance of their event in order to avoid any surprises on the event day when they have more important things on which to focus like attending to their potential customers. Please read carefully and sign in the appropriate space on the back.

**LIABILITY:** Neither the property owners nor the Fall Festival Committee are responsible for any damage, theft or injury that might occur to body, vehicle, or property while at the Rose Hill Vintage Market. The Fall Festival Committee reserves the right to refuse entry and/or service to anyone. Additionally, The Fall Festival Committee reserves the right to expel anyone who, in the judgement of the Committee, fails to cooperate during the day of the Vintage Market.

**NO RAIN CHECKS:** It may be necessary to close the Market due to inclement weather such as rainy, stormy, and/or windy conditions. The Committee has the sole discretion to determine whether or not the market will remain open. **IF THE MARKET CLOSSES, ALL VENDORS MUST LEAVE.** The Fall Festival Committee cannot be liable for anyone after the Market is closed. **NO REFUND OR CREDIT WILL BE ISSUED.**

**Failure to follow the terms and conditions outlined below can result in the forfeiture of space on the current Market day. Thus, canceling contracts, pre-registrations and same-day registrations:**

**YOU MAY NOT SELL, DISPLAY OR CONSUME:** Alcohol, drugs, drug paraphernalia, firearms, toys resembling firearms, ammunition, tobacco products, any merchandize requiring a permit or license, double edge knives, pen knives, and animals of any kind are not permitted to be sold within the Market; unless approved by the Committee. You may not sell merchandise or printed material considered by the Committee to be racist, anti-gender, pornographic, or in any way capable of promoting violence and/or destruction. You may not cook; consume alcoholic beverages or BBQ at your booth. You may not sell or display any merchandise that by sales, possession, or use are in violation of city, county, state or federal law.

**ARRIVAL TIME: All booths must be 100% ready for business when the grounds open at 10:00 am.** Vendors should arrive before 9:00 pm.

**REGISTRATION:** Registrations along with pre-payments for the Market need to be turned in by October 1, 2018. Any vendor committing after this date is not guaranteed to be promoted on the Fall Festival social media.

**CONTRACTS:** A contract guarantees the vendor a space for Saturday October 13, 2018 available for set up at 7:00 am throughout the day until closing at 5:00pm. **The Fall Festival Committee makes no promises or guarantee that you will receive the location of a particular booth.** Locations can be suggested but there is no guarantee that all requests will be fulfilled. The Committee will try their best to accommodate vendor's requests.

**USE OF BOOTH:** All vendors must reserve their own space. Vendors are responsible for keeping a clear pathway in the booths for customer walkway and safety purposes. *If a vendor does not attend the Market, there is no refund. No vehicle traffic will be permitted on the soccer field at all. Break-down of your vending area may commence after 5 pm or per approval of a Festival Committee Member.* Electricity will not be available for vendors use. Generators may be used, if they conform to 'silent' operation. IE no more than 60dB (A) noise level. **Vendors wishing to use canopies, tents, or temporary shelters should use extreme caution against wind. Any structure should either be adequately weighed down, or ground anchored with non-invasive anchors. There are sprinklers buried on the field.** All vendors are responsible for their booth set up including all material, such as tables, canopies, chairs, shelves and monies.

**CLEAN-UP: DO NOT LEAVE MERCHANDISE OR TRASH OF ANY KIND IN YOUR BOOTH.** Spaces must be **CLEANED AND VACATED BY 7 PM.** Boxes must be broken down and all trash and merchandise remnants must be removed from the premises by being placed in bags and left in the trash receptacles or dumpster located on the Festival grounds, or taken home.

Signature \_\_\_\_\_